

**BYLAWS
OF
Pennsylvania Longbow Association, Inc.**

ARTICLE I—NAME:

PENNSYLVANIA LONGBOW ASSOCIATION, INC.
(Hereinafter referred to as "PLA")

ARTICLE II—PURPOSE & OBJECTIVES:

The objectives of the PLA are to perpetuate the true spirit of traditional archery, to promote the safe enjoyment of the sport of traditional archery, to facilitate friendly competitions, and to provide fellowship. A key purpose of the PLA is to promote youth involvement in traditional archery by providing education that stresses the wise use and conservation of natural resources and the proper use of traditional archery equipment. To this end, all officers and members of this organization shall maintain the highest standards of bow-hunter ethics and personal professionalism.

ARTICLE III—MEMBERSHIP:

A. Active Membership shall be granted to anyone regardless of gender, age, race, color, religion or national origin who professes an interest in the sport of traditional archery and who shows a willingness to work with and for the organization and its goals. Members will be expected to pay annual membership dues.

B. The Membership fees and requirements shall be determined by the Executive Board and are subject to change.

C. Membership fees shall be available for all individuals and/or families as per the following criteria:

INDIVIDUAL—(Adult, age 18 and over)

FAMILY—(Parents and children under 18)

SENIOR CITIZEN—(Age 65 and over)

STUDENT—(Under 18)

LIFE—(Charged a onetime payment, exempt from paying future dues. A Life Member's spouse receives his or her membership at a reduced rate. Life Memberships shall not exceed 10% of the general Membership.)

D. The rights or interests of a member shall not be terminated excepting upon the occurrence of the following: Death, Resignation, or Expulsion of the Member, or Dissolution or Liquidation of the PLA.

- E. The Executive Board, by a majority vote, shall be empowered to suspend or expel any member for unacceptable or inappropriate conduct or actions. Prior to suspension or expulsion, the Executive Board shall issue a written cease or desist directive to the offending member.

ARTICLE IV—MEETINGS—QUORUM:

- A. All Meetings shall be conducted in accordance with "Roberts Rules of Order."
- B. There will be at least two General Meetings a year. All Members are welcome.
- C. For the official conduct of any business at a meeting of either the general membership or the Executive Board, there must be either a minimum of three Officers present, one of which must be either the President or Vice-President, or a minimum of four Executive Board members present, one of which must be either the President or Vice-President.
- D. The Executive Board shall meet twice annually. Special meetings of the Executive Board may be called by the President as specified in Article V (A)(1)(c) below.
- E. Meetings of the Executive Board shall be open to the General Membership, however, items of business must be sponsored by a Board Member.

ARTICLE V—OFFICERS:

A. TERMS –

- 1. All Officers and members of the Executive Board shall be elected to a term of two (2) years.
- 2. All Officers and Executive Board members may serve a maximum of five (5) consecutive terms. An Officer or Board Member may be elected to a different office within the Executive Board for a two (2) year term and may serve a maximum of five (5) consecutive terms in that office.
- 3. All Officers, Board Members, and Regional Directors are elected by the membership unless a position is vacated. The President shall have the authority, and shall attempt to appoint a person to the vacant position to serve until the next scheduled election.

8. ELECTED OFFICERS -

Elected Officers shall include a President, Vice-President, Secretary, Treasurer, Membership Secretary, and Six Regional Directors. All Officers must be residents of the Commonwealth of Pennsylvania. All elected officers shall attempt to participate in all PLA activities.

1. PRESIDENT -

- a. Shall preside at all PLA meetings, Executive Board meetings, and Special meetings called.
- b. Shall appoint all committees.
- c. Shall call special meetings if necessary or requested by a majority of the Membership.
- d. Shall fill vacant offices by appointment.
- e. Shall, in general, perform all the duties incident to the Office of President, subject to the control of the Executive Board, and shall do such other duties as may be assigned to him/her by the Executive Board.

2. VICE-PRESIDENT -

- a. Shall assist the President at his request.
- b. Shall perform the duties of the President upon his request or absence.
- c. Shall assume the office of President, should the President be unable to complete his term.
- d. Shall, in general, perform all the duties incident to the Office of Vice-President, subject to the control of the Executive Board, and shall do such other duties as may be assigned to him/her by the Executive Board.

3. SECRETARY -

- a. Shall keep minutes of all meetings associated with the PLA.
- b. Shall read the minutes of the previous meeting at the ensuing meeting for approval of the same.
- c. Shall maintain on file all official documents of the PLA, including, but not limited to, Bylaws, Contracts, Annual Reports, Minutes, Newsletters, Newspaper clippings, Permits, Publications and Postal records.
- d. Shall keep all Documentation of the PLA on file indefinitely.
- e. Shall prepare and post the quarterly newsletter to all members in good standing.
- f. Shall provide all documentation to be open for inspection as prescribed by the law.
- g. Shall in general perform all the duties incident to the Office of Secretary, subject to the control of the Executive Board, and shall do such other duties as may be assigned to him/her by the Executive Board.

4. TREASURER -

- a. Shall receive all monies including Membership dues, shoot fees, and all other proceeds from the sale of official PLA merchandise.
- b. Shall deposit all PLA monies in an Executive Board approved financial institution.
- c. Shall prepare and present an up-to-date financial report for all General Meetings.
- d. Shall keep an accurate account of all monies received and paid by him/her for, or on account of the PLA, and he/she shall exhibit such books at any reasonable time to any Executive Board Member.
- e. Shall keep all financial records on file indefinitely.
- f. Shall file all official tax documentation or have an accountant/CPA file all official tax documentation for the PLA as required by the law.
- g. Shall, in general, perform all the duties incident to the Office of Treasurer, subject to the control of the Executive Board, and shall do such other duties as may be assigned to him/her by the Executive Board.

5. MEMBERSHIP SECRETARY -

- a. Shall maintain an up-to-date Membership list.
- b. Shall supply the Secretary on a regular basis the up-to-date Membership information.
- c. Shall supply a Membership Report to the Executive Board upon request.
- d. Shall notify all members when membership dues are payable.
- e. Shall collect or accept all membership dues and turn the same over to the Treasurer.
- f. Shall, in general, perform all the duties pertaining to Membership, subject to the control of the Executive Board, and shall do such other duties as may be assigned to him by the Board.

6. REGIONAL DIRECTORS -

- a. The Regional Directors shall be one from each of the six (6) different regions of the Commonwealth of Pennsylvania, which shall be roughly defined as:
 1. Northwest
 2. North-central
 3. Northeast
 4. Southwest
 5. South-central
 6. Southeast
- b. Shall facilitate communication between the Membership and Officers.
- c. Shall assist in the planning and operations of the Annual Shoot
- d. All Regional Directors should attempt to organize and conduct Regional Shoots with the assistance of the Board and the Membership.

ARTICLE VI—THE EXECUTIVE BOARD OF DIRECTORS (“EXECUTIVE BOARD”):

A. Consists of all Elected Officers and two (2) Directors at Large.

1. The Elected Officers shall consist of the President, Vice-President, Secretary, Treasurer, Membership Secretary and the six (6) Regional Directors.
2. The Directors at Large shall consist of the two (2) people that were the immediate past President and Vice-President. If the immediate past President and Vice-President are not interested in serving on the Executive Board, then the Executive Board may appoint two other Members to be the Directors at Large. Directors at Large shall be considered advisors to the Board and shall not have voting privileges.

B. Is considered the governing body of the PLA.

1. Management of the PLA and its officers is vested in the Executive Board.
2. Any decision, determination or other action to be made or taken by the Executive Board shall be made or taken by a majority vote of those members entitled to vote and in attendance at the meeting.

C. Is elected by the membership, with the exception of the Members at Large, unless a position is vacated which the President shall fill by appointment.

D. Upon leaving office shall transfer all documentation, money, accounts, and properties pertaining to the PLA over to his or her successor before the end of the current term of office.

E. To the full extent permitted by law, the Executive Directors of the PLA shall not be personally liable, in such, for monetary damages for any action taken, or any failure to take any action unless:

1. The Executive Director has breached or failed to perform the duties of his or her office under the laws of the Commonwealth of Pennsylvania; and
2. The breach or failure to perform constitutes self-dealing, willful misconduct or recklessness.

ARTICLE VII—ELECTIONS:

- A. Elections of all officers will be conducted at the Membership Meeting held at the Annual Shoot on odd number years.
- B. Except for incumbents, candidates for office shall indicate his or her desire to run in writing to the Secretary for printing in the newsletter prior to the election.
- C. A paper ballot will be conducted if there is more than one candidate for any one office.
- D. Only members in good standing who are 18 years of age or older may vote in an election.

ARTICLE VIII—AMENDMENTS:

- A. BY EXECUTIVE BOARD - The Executive Board shall have the power to make, alter, amend, or repeal the Bylaws of the Corporation by affirmative vote of a majority of the Board, provided that the action is proposed at a regular or special meeting of the Board, printed for review in the newsletter, and adopted at a subsequent regular meeting of the Executive Board, except *as* otherwise provided by law. All Bylaws made by the Board may be altered, amended, or repealed by the Members as set forth in Articles VIII (B) below.
- B. BY MEMBERS-The Bylaws may be altered, amended, or repealed at any meeting of the Members of the Corporation by a majority vote of all members represented in person provided that the proposed action has been submitted in writing and published in the newsletter at least thirty days prior to the vote.

ARTICLE IX—DISSOLUTION:

In the event of the dissolution of the PLA all debts will be paid, property sold, and any funds remaining shall be donated to either the Professional Bowhunters' Society or Hunt of a Lifetime.

Pennsylvania Longbow Association, Inc.

Amendments to the Bylaws

(Per Board of Directors Vote on 19 January 2014, as published in the March 2014, Volume 20, Number 1 Newsletter, and unanimously approved by the Membership on 7 June 2014.)

ARTICLE V—OFFICERS

3. SECRETARY

- e. Delete
- f. Shall become “e”.
- g. Shall become “f”.

ARTICLE V—OFFICERS

INSERTIONS:

7. NEWSLETTER EDITOR

- a. The Newsletter Editor shall be a volunteer appointed by, and answerable to, the Board of Directors and shall not have a vote in Board decisions.
- b. Shall solicit articles, photos, and news items from the Board and members.
- c. Shall present information to promote the Pennsylvania Longbow Association activities and related matters in an accurate and positive manner.
- d. Shall be responsible for assembling items, layout, and printing of the newsletter on a quarterly basis.
- e. Shall mail the newsletter using a mailing list and/or labels provided by the Membership Secretary.
- f. Shall, in general, perform all duties pertaining to the newsletter subject to control of the Board of Directors and do such other related tasks as may be assigned by the Board.

8. WEBSITE MANAGER

- a. The Website Manager shall be a volunteer appointed by, and answerable to, the Board of Directors and shall not have a vote in Board decisions.
- b. Shall, generally, be in charge of items and actions associated with the website of the Association and do such related tasks as assigned by the Board.
- c. Shall be responsible for the design and execution of the website as well as making periodic updates to the site as per the request of the Board.
- d. Shall be responsible for selecting and securing online hosting and being the Association’s representative with said hosting.
- e. Shall have the authority to utilize other members or outside individuals or companies in the completion of the above duties.
- f. Shall comply with all Board directives regarding financial decisions pertaining to the Association’s website

